

Oswestry Rural Parish Council

Minutes of a Personnel Committee meeting

held by Zoom video at 11 am on Thursday 4 June 2020

Present:

Chairman Cllr. Peter Richardson, Cllr. Janet Barlow, Cllr. Pam Broomby and Cllr. Bob Kimber.

Clerk:

Sharon Clayton

05/20 Election of Chairman

Nominations were sought for the election of Chairman.

It was PROPOSED by Cllr. Pam Broomby SECONDED by Cllr. Bob Kimber and unanimously AGREED that Cllr. Peter Richardson be elected as Chairman for the ensuing year.

06/20 Apologies for absence

There were no apologies as all Members were present.

07/20 Minutes

The minutes from a meeting held on 26 March 2019 were considered for approval.

It was PROPOSED, SECONDED and RESOLVED that the minutes be signed and ADOPTED as a true record.

Public Bodies (Admission to Meetings) Act 1960

Pursuant to Section 1(2) of the above Act it was **PROPOSED, SECONDED and RESOLVED** that due to the confidential nature of the business to be transacted the public and press should not be present.

08/20 Staffing Matters

- a) Members considered for comment and approval the Clerk's annual appraisal and performance review based on her performance since the last review carried out on 26 March 2019.
It was PROPOSED, SECONDED and unanimously AGREED that the appraisal and performance review was satisfactory.
- b) Members considered for approval the Clerk's salary for the fiscal year 2020/2021.
It was PROPOSED, SECONDED and unanimously AGREED to recommend to the Town Council that the Clerk's salary for 2020/2021 should be increased to SCP 24 effective from 1 April 2020.

The meeting closed at 11:27.

Signed: _____

Date: _____

Chairman