



Oswestry Rural Parish Council

64 Cherrybrook Drive

Broseley

Shropshire

TF12 5SH

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NOTICE IS HEREBY GIVEN that a meeting of the above-named Parish Council will be held by Zoom video commencing at 7 pm on Tuesday **27 October** 2020 and Members are hereby summoned to attend for the purpose of transacting the following business. The link to the meeting is: <https://zoom.us/j/9990790797>

Signed:

Sharon Clayton MPA, BA (Hons), Fellow SLCC
Clerk

Date of issue: 20 October 2020

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 2018

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may; film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

Anyone who objects to being filmed or recorded should notify the Clerk prior to the commencement of the meeting.

1. Chairman's Welcome

2. Apologies for absence

To receive apologies for absence

3. Police Report

To receive a report from the local policing team

4. Shropshire Council

To receive a report from Shropshire Councillor Joyce Barrow

5. Public Participation

Members of the public will be given an opportunity to make representations to the Parish Council on matters included on the agenda or which are of public interest

6. Minutes

To consider and approve the minutes from a Parish Council meeting held on 29 September 2020

7. Disclosure of Pecuniary Interests

Members are required to declare a disclosable pecuniary interest in a matter to be discussed at this meeting and which is not included in the Register of Interests. Members should leave the room during the discussion and voting on

matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the Register of Members' Interests maintained by the monitoring officer.

Members are reminded that there is no requirement to update their DPIs unless a discussion takes place that relates to any interest declared on their DPI.

8. Dispensations

To consider and approve any requests for dispensations

9. Declaration of Acceptance of Gifts and Hospitality

To receive any declarations of acceptance of gifts and hospitality

10. Planning Matters

a) Planning Decisions

To **NOTE** the following:

Planning Application Details	Proposals
20/03012/LBC Penylan Hall, Penylan Lane, Oswestry	Installation of entrance gates and modifications to stone wall (amendment to previously approved 18/01428/LBC) Permission GRANTED 9 October 2020 <i>The Parish Council supported this application</i>
20/03177/FUL Golden Grove, Treflach	Removal of existing porch and erection of new extended porch and steps Permission GRANTED 13 August 2020 <i>The Parish Council supported this application</i>

b) Stopping Up of Highway

To **NOTE** the following:

NATTRAN/WM/S247/4237	Town and Country Planning Act 1990 – Section 247 Stopping up of highway at end of access track from Middleton Road, Oswestry Rural, Ball – OS Grid Reference: E:331220, N:328428
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c) Planning Applications

To consider and approve a response to the following:

Planning Application Details	Proposals
20/03851/FUL Maesbury Hall, Newbridge, Maesbury	Erection of new traditionally styled, part glazed rear entrance porch and boot room above existing structure following partial dismantling of existing 20 th century rear lean-to porch
20/03852/LBC Maesbury Hall, Newbridge, Maesbury	Erection of new traditionally styled, part glazed rear entrance porch and boot room above existing structure following partial dismantling of existing 20 th century rear lean-to porch affecting a Grade II Listed Building

NOTE: *Planning applications not listed above that are received after the issue of this agenda and included on Shropshire Council's website will also be considered in order to meet response timeframes.*

11. Clerk's Report

To receive a report from the Clerk

12. Financial Matters

To consider and approve:

- Income and expenditure and bank reconciliations to 30 September 2020
- Payments for October 2020 (details to follow)

13. Damage to Verges Hedgerows

To receive an update concerning damage to verges and hedgerows

14. Remembrance 2020

To consider and approve plans for this year's Remembrance Service

15. Speeding at Coed Y Go

- a) To receive an update on speeding issues from the Safer Roads Working Group and to approve any actions required
- b) To consider and approve the installation of a traffic/speed counter at Coed Y Go at a cost of £525 + VAT per week
- c) To consider and approve how much CIL funds should be allocated to traffic calming

16. Nantmawr Speeding Restrictions

To consider the introduction of speeding restrictions at Nantmawr (Cllr. Phil May)

17. Grant Applications

To consider and approve the allocation of grant awards

18. Tony Cheetham Community Service Award

To consider and approve further action concerning this year's Tony Cheetham Community Service Award

19. Shropshire Council Community Tree Scheme

To consider and approve:

- a) An application for trees from the above Scheme – further information available at:
<https://www.shropshire.gov.uk/environment/trees-woodlands-and-hedges/shropshire-council-community-tree-scheme-202021/>
- b) Where the trees should be sited
- c) The purchase of appropriate tree guards

20. Consultation

To consider and approve a response to the following consultation:

- a) National Pavement Parking – further information available at:
<https://www.gov.uk/government/consultations/managing-pavement-parking/pavement-parking-options-for-change>
- b) Shropshire Council's Cultural Strategy – further information available at:
<https://newsroom.shropshire.gov.uk/2017/11/consultation-underway-on-shropshires-new-cultural-strategy/>

21. Correspondence

To receive and **NOTE** correspondence emailed to Members including the following:

- a) SALC information bulletin and NALC information
- b) Information concerning the coronavirus
- c) Letter of thanks from Trefonen C of E Primary School
- d) Letter from Rt. Hon. Owen Paterson MP

22. Agenda Items for Next Meeting

Members are invited to suggest items for inclusion on the agenda for the next meeting

23. Date for Next Meeting

To **NOTE** that the next meeting will take place by Zoom video on Tuesday 24 November 2020

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be **PROPOSED, SECONDED and RESOLVED** that the public and press should not be present

24. Contract

To **NOTE** a change of name for the Parish Council's contractor who looks after green spaces

25. Cemetery

To consider and approve how to deal with a breach of regulations at Trefarclawdd cemetery

26. Planning Enforcement

To **NOTE** planning enforcement notifications received

Oswestry Rural Parish Council

Minutes of a virtual Parish Council meeting
held at 7 pm on Tuesday 29 September 2020
by Zoom online video conference

Present:

Chairman: Cllr. Peter Richardson, Cllr. Janet Barlow, Cllr. Pam Broomby, Cllr. Peter Davies, Cllr. Bob Kimber, Cllr. Les Maguire, Cllr. Claire Mahoney, Cllr. Phil May, Cllr. Paul Milner, Cllr. Tony Milner, Cllr. Robert Milton, Cllr. Elliot Roberts Jones, Cllr. Tracy Rowe.

Clerk to the Council:

Sharon Clayton

In attendance:

Approximately 7 members of the public

807/20 Chairman's Welcome

The chairman welcomed everyone to the meeting.

808/20 Apologies for Absence

Apologies were received from Cllr. John Davies who was not well and Cllr. Martin Jones who had a family commitment.

These apologies were accepted and AGREED as APPROVED absence.

Apologies were also received from Shropshire Councillor Joyce Barrow.

809/20 Police Report

An email had been received from Oswestry Rural South, Safer Neighbourhood Team warning about rogue traders. Members of the public were advised to only use professional trades people for any gardening work, building work, roofing repairs and any other similar work. People going door to door touting for work should be treated with caution.

NOTED.

810/20 Shropshire Councillor Report

There was no report since Cllr. Joyce Barrow was not present at the meeting.

811/20 Public Participation

One member of the public referred to a forthcoming road closure at Gwern Y Brenin which had false information and was to be updated with the correct details.

One member of the public spoke on behalf of the Trefonen Rural Protection Group and thanked Trefonen Ward Councillors for supporting the Group's response to Shropshire Council's Local Plan Review which endorsed the Group's wish that Trefonen should remain classed with 'Countryside' status because if it was designated as a 'Community Hub' it would drastically change the character of the village.

One member of the public referred to PCC funding which he hoped could be accessed to help with traffic calming in Coed Y Go.

812/20 Minutes

The minutes of a Parish Council meeting held on 25 August 2020 were considered for approval.

It was PROPOSED, SECONDED and RESOLVED that the minutes be signed and ADOPTED as a true record.

813/20 Disclosure of Pecuniary Interests

Members were reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the Register of Members' Interests maintained by the Monitoring Officer.

None declared.

814/20 Dispensations

None requested.

815/20 Declaration of Acceptance of Gifts and Hospitality

None declared.

816/20 Planning Matters**a) Planning Decisions**

The following planning decisions were **NOTED**.

Planning Application Details	Proposals
19/05552/FUL Proposed residential development on land at Maesbury Marsh	Erection of two storey dwelling and detached garage (retrospective application made under Section 73A of the Town and Country Planning Act) for a change of house type to that approved under 16/01094/REM Permission GRANTED 25 August 2020 <i>The Parish Council objected on the basis that the original application was refused. The Council is also disappointed at the loss of a Saxon hedgerow and would like to see the hedgerow replaced.</i>

b) Planning Applications

The following planning applications were considered:

Planning Application Details	Proposals
20/03229/FUL The Waen Farm, Maesbury Marsh	Erection of outbuilding for domestic storage; formation of hardstanding and parking to include change of use of land. It was PROPOSED, SECONDED and AGREED to support, although Shropshire Council should be advised that the location plans were inadequate.

817/20 Clerk's Report

Members received a written report from the Clerk on action taken following decisions made at the last Parish Council meeting.

The Clerk also gave the following verbal update:

- The Barley Mow public house at Chapel Lane was listed as an Asset of Community Value on 22 March 2018 and its Listing was valid for 5 years, which means that the pub would remain Listed until March 2023.
- The Clerk had received a Title folder from Lanyon Bowdler which included a compilation of title deeds and other information.
- With reference to pollution of the River Morda the Environment Agency was treating the Parish Council's enquiry as a FOI request and had responded stating that, due to the current COVID-19 situation and its impact on working arrangements, the Office for the Information Commissioner had accepted that public authorities might not be able to meet the statutory 20 working day timescale for responses to requests for information. If unable to provide an answer to enquiries within the statutory timeframe, they would let the Council know as soon as possible, along with the reason why.
- A Public Protection Officer had previously visited Fairhaven Camping and Glamping and noted there were sensible measures and precautions in place to prevent the spread of COVID-19, and the Parish Council's concerns would be logged for intelligence to help with Shropshire Council's intervention programme.
- The Clerk had applied for the Bone and Manure Works to be Listed.

NOTED.

818/20 Financial Matters

a) Income and Expenditure and Bank Reconciliations

Members considered for approval income and expenditure and bank reconciliations up to 31 August 2020.

It was PROPOSED, SECONDED and AGREED that the income and expenditure and bank reconciliations to 31 August 2020 be APPROVED.

b) Payments for September 2020

Members considered for approval payments for September 2020.

It was PROPOSED, SECONDED and AGREED that the following payments for the month of September 2020 be APPROVED.

PAYEE	DESCRIPTION	AMOUNT £
Viking	Stationery and postage stamps	170.37
Silver Marbles	Website and emails maintenance	144.00
Mark Evans	Bus shelter cleaning	108.00
SLCC Enterprises Ltd.	Clerk training	30.00
HMRC	PAYE/NI	224.89
Sharon Clayton	Salary/expenses/reimbursements	1074.16
Lanyon Bowdler	Legal fees	1044.00
	TOTAL	2795.42

819/20 Trefonen Old Cemetery

Members considered for approval the installation of Commonwealth War Graves Commission (CWGC) signs in the old cemetery at Trefonen in commemoration of the five war graves. Members were also informed that there are war graves at Nantmawr cemetery.

It was PROPOSED, SECONDED and unanimously AGREED that CWGC signs should be installed at the old cemetery at Trefonen and also at Nantmawr cemetery.

820/20 Damage to Verges and Hedgerows

Members were informed that the Clerk had written to Mark Barrow at Shropshire Council, as agreed at the last Parish Council meeting, to express concerns about large vehicles using narrow country lanes within the parish and causing damage. The Clerk had received notification that a response would be received as soon as possible although, at the time of writing, no response had been received.

It was PROPOSED, SECONDED and unanimously AGREED that, as no update had been received, this would be considered at the next meeting.

821/20 Speeding at Coed Y Go

a) Cllr. Les Maguire informed Members that the Road Safety Working Group had met via a Zoom meeting in August 2020 and the Group wanted to hold a site meeting with local residents, an officer from Highways at Shropshire Council, Cllr. Joyce Barrow and possibly someone from the police to discuss what options were available and the costs involved to introduce traffic calming measures at Coed Y Go.

Cllr. Phil May informed Members that he had contacted Llanyblodwel Parish Council concerning the introduction of traffic calming at Nantmawr and had been informed that Shropshire Council had no funding available for speed restriction measures and the police were reluctant to introduce speed restrictions at Nantmawr. If it was not possible to have a reduced speed limit then traffic calming signage could be installed.

It was PROPOSED, SECONDED and AGREED that:

- **The Clerk should arrange for a site meeting to take place to discuss speed restrictions/traffic calming at Coed Y Go.**
- **The Clerk should find out what CIL money was available to put towards traffic calming.**

b) Members considered for approval the installation of a traffic/speed counter at Coed y Go.

It was PROPOSED, SECONDED and AGREED that the cost of the installation should be determined before the Parish Council would proceed with financing a traffic/speed counter.

822/20 20mph Speed Limit Outside Trefonen C of E Primary School

Members considered for approval supporting the school in its request to Shropshire Council to implement a 20mph speed limit outside Trefonen C of E Primary School. Letters asking for support had been received from the Head Teacher and some of the school children.

It was **PROPOSED, SECONDED and AGREED** that:

- **The Parish Council would support the school in its request to have a 20mph limit introduced outside the school.**
- **The Clerk should find out whether a 20mph speed limit is enforceable.**

823/20 Offa's Dyke Footpath Through Nantmawr

Cllr. Phil May informed Members that he had received an email from the Shropshire Council Rights of Way officer stating that an alleged offender had been informed that his actions on Offa's Dyke footpath through Nantmawr were illegal and the officer was passing the matter to the police. The alleged offender had since erected a padlocked gate blocking the footpath.

NOTED.

824/20 Remembrance 2020

Members considered for approval plans for this year's Remembrance Service. Due to COVID-19 restrictions it would be difficult to hold the usual community gathering although it was important that a wreath was still laid to commemorate those who had lost their lives in war.

It was **PROPOSED, SECONDED and unanimously AGREED** that:

- **The Chairman should lay a wreath at Trefonen Cross on behalf of the parish.**
- **Plans would be considered further at the next meeting.**

825/20 Consultation

Members considered for approval a response to the following consultation:

- a) Shropshire Council's Local Plan Review

It was **PROPOSED, SECONDED and unanimously AGREED** that the Parish Council's approved response should be submitted to Shropshire Council.

- b) Shropshire Council's draft Leisure Facilities Strategy

No response.

- c) National Pavement Parking Consultation

It was **PROPOSED, SECONDED and unanimously AGREED** to consider a response at the next meeting.

826/20 Correspondence

Members received the following:

- a) SALC information bulletin and NALC information.
- b) Information concerning the coronavirus.

NOTED.

827/20 Agenda Items for Next Meeting

It was **AGREED** that the following matters should be discussed at the next Parish Council meeting:

- Coed y Go speeding concerns.
- Nantmawr speeding restrictions.
- Cemetery burials and breach of regulations.

828/20 Date of Next Meeting

It was **NOTED** that the next meeting would take place by Zoom video on Tuesday 27 October 2020.

Public Bodies (Admission to Meetings) Act 1960

Pursuant to Section 1(2) of the above Act it was **PROPOSED, SECONDED and RESOLVED** that due to the confidential nature of the business to be transacted the public and press should not be present.

829/20 Land/Property Ownership

a) Members received information concerning the registration of the water pump at Crickheath. **It was NOTED that the water pump at Crickheath had been registered to the neighbouring property.**

- b) Members considered for approval actions required concerning the following leases:
- i. Morda and Sweeney Village Hall.
 - ii. Morda Playing Field.
 - iii. Trefonen Village Hall.

There was some confusion concerning the Parish Council's responsibility for Morda and Sweeney Village Hall and the playing field and whilst Members agreed the Council had no responsibility for the playing field the Council was the custodian trustee of Morda and Sweeney Village Hall.

Cllr. Bob Kimber informed Members that the land on which Trefonen Village Hall was sited was leased from Shropshire Council and the Parish Council has no responsibility for Trefonen Village Hall other than being the custodian trustee.

It was PROPOSED, SECONDED and AGREED that Cllr. Bob Kimber would liaise with the Clerk and Lanyon Bowdler.

830/20 Staffing

Members **NOTED** that the National Joint Council for Local Government Services (NJC) had agreed the new pay scales for 2020-2021, to be implemented from 1 April 2020 and, as the Clerk's Employment Contract includes NJC Terms and Conditions, the Clerk would receive the agreed increase in salary in accordance with new pay scales.

831/20 Planning Enforcement

Members **NOTED** a recent planning enforcement case.

The meeting closed at 20:18.

Signed: _____
Chairman

Date: _____

Clerk's Monthly Report

The following is a report on action taken following decisions made at the last parish council meeting.

MONTH	MINUTE NUMBER	RESOLUTION/AGREED ACTION	TASK COMPLETE	COMMENTS
2019 February	283/19	Ask Shropshire Council for an update on the transfer of green spaces.	Yes	Awaiting response from Shropshire Council. There has been a change of officer responsibility and asset transfers have been held in abeyance.
July	422/19	Inform Shropshire Council that the Council would like to take on the undisputed land at Chapel Green.	Yes	Awaiting a response from Shropshire Council. See above.
2020 May	690/20(a)	Ownership of Morda Village Hall should be determined and registered with Land Registry.	Work in progress	We now have information from Lanyon Bowdler.
	696/20	Ask Shropshire Highways to impose a 30mph speed restriction in Coed y Go.	Yes	A request has been sent to Shropshire Council along with supporting photos of an accident and a response is awaited. The Safer Roads Working Group is working on this.
August	791/20	Write to Shropshire Council to ask what can be legally done about large vehicles using narrow country lanes.	Yes	Response awaited from Mark Barrow. Response received from Owen Patterson MP and Grant Shapps MP.
	794/20	Listing of Maesbury Bone Works	Yes	The Clerk has applied to Historic England for the Bone Works to be Listed and Historic England has turned down the application because it does not meet any of the 3 categories most in need of protection; Threat, Strategic Priority, Evident Significance. Shropshire Council has been informed.
	798/20	Write to Severn Trent Water and the Environment Agency to ask whether pollution of the River Morda has increased, decreased or stabilised since it was polluted in 2018 and how the level of pollution compares to other areas.	Yes	Response awaited.
	804/20	Arrange for the new notice board to be installed and replace the one in Trefonen.	Work in progress	The one removed from Trefonen will be stored in the brick building at Trefarclawdd cemetery until its destiny is determined.
	806/20	Apply for grant aid for the refurbishment of the hand pump at Aston Square.	Yes	An application for grant aid has been submitted to Severn Trent Water but the lowest amount that can be applied for is £2,000. Further grants will be sought.
September	816/20(b)	Respond to planning applications	Yes	
	821/20(a)	Arrange a site meeting to discuss the introduction of traffic calming measures at Coed Y Go. Clerk to find out what CIL money is available for traffic calming.	Work in progress Yes	A site meeting has been arranged to take place on 26 October 2020. The Clerk has also written to the Road Safety Partnership and a response is awaited

Clerk's Monthly Report

MONTH	MINUTE NUMBER	RESOLUTION/AGREED ACTION	TASK COMPLETE	COMMENTS
	821/20(b)	Find out the cost of installing a traffic/speed counter.	Work in progress	Yes,£525 + VAT.
	822/20	Support Trefonen C of E Primary School with the introduction of a 20mph zone outside the school.	Yes	The Council's support has been acknowledged by the Chair of Governors.
	825/20	Respond to consultation.	Yes	
	829/20	Cllr. Bob Kimber to liaise with the Clerk and Lanyon Bowdler concerning Trefonen Village Hall.	Work in progress	

TO NOTE:

- The Clerk attended a training course (facilitated by SALC) about the new website accessibility regulations which came into force on 23 September 2020. The Clerk is constantly updating the website to ensure it meets requirements as well as making sure that documents on the website also meet accessibility regulations.
- The Clerk attended a virtual SLCC National Conference from 12 – 16 October 2020.
- Works to the War Memorial at Maesbury have been delayed due to COVID. The person who normally does the lettering is not able to do so because he has caring duties and is unable to carry out the work although the stone mason is trying to find someone else. However, in the meantime the memorial will be cleaned.

Income and expenditure to date:

MONTH	EXPENDITURE	INCOME	BALANCE
	£	£	£
31-Mar-20		B/F	135659.56
2020			
April	7283.57	80,728.37	216387.93
May	2940.29	1,108.04	217495.97
June	1734.61	57.23	215818.59
July	2469.98	456.19	216274.78
August	1724.64	10954.08	225504.22
September	2795.42	807.39	223516.19
October			
November			
December			
2021			
January			
February			
March			
BALANCE	(18,948.51)	94,111.30	210,822.35

Bank balance as at 31 August 2020:

Current account 10649120	3768.02
Deposit account 11313924	182000.99
Reserve account 21514768	53.34
PSDF	25000.00
	210822.35

Expenditure		Budget 2020/2021	Balance	September 2020	Allocated Reserves
General Administration					
Clerk Salary / Employer NI/ Home Working Allowance		£12,970.00	£6,414.30	£6,555.70	
Stationery		£700.00	£279.45	£420.55	
Postage		£360.00	£200.15	£159.85	
Clerk Travel Costs		£660.00	£557.40	£102.60	
Audit Fee (internal)		£300.00	£300.00		
Audit Fee (external)		£90.00	£90.00		
Professional/Legal Fees		£500.00	(£370.00)	£870.00	£1,000.00
Insurance		£800.00	(£15.56)	£815.56	
Meeting Room Hire		£500.00	£398.06	£101.94	
SALC Subscription		£1,600.00	£13.12	£1,586.88	
SLCC Subscription		£246.00	£246.00		
Data Protection		£35.00	£35.00		
Quality Award Scheme		£0.00			£150.00
Communication					
Newsletter		£500.00	£500.00		£2,000.00
Website		£250.00	(£80.00)	330.00	
Notice board repair/replacement		£7,125.00	£3,750.00	£3,375.00	
Training					
Clerk		£500.00	£475.00	£25.00	
General (Councillor)		£400.00	£400.00		£275.00
Elections		£3,430.00	£3,430.00		
Parish Maintenance					
Street Lights - electricity		£960.00	£487.92	£472.08	
Street Lights - repairs		£250.00	£250.00		
Street Lights - new		£0.00			£2,000.00
Grounds Maintenance - Cemeteries		£3,340.00	£1,860.00	£1,480.00	
Grounds Maintenance -Green Spaces		£3,340.00	£1,810.00	£1,530.00	
Grounds Maintenance - New Green Spaces		£1,000.00	£1,000.00		
Morton Churchyard		£425.00	£0.00	£425.00	
Bus Shelter - cleaning		£650.00	£326.00	£324.00	
General Repairs		£200.00	£200.00		
Leisure and Community					
General Power of Competence		£3,650.00	£3,625.00	£25.00	£1,000.00
Strategic Plan		£1,000.00	£1,000.00		£6,812.00
Morda Village Hall					£2,000.00
Tony Cheetham Community Grant Award		£52.00	£52.00		
Contingency		£1,000.00	£1,000.00		
AED		£0.00			£400.00
Sub Total		£46,833.00	£28,233.84	£18,599.16	
Neighbourhood Fund Projects					£6,643.00

Allocated reserves					£22,280.00
Unallocated reserves (Neighbourhood Funds)					£31,471.00
				TOTAL	£53,751.00
General reserves					£58,958.00
Total reserves				Approved	£112,709.00
Total net expenditure		£46,833.00	£28,233.84	£18,599.16	
VAT		0	0	£349.35	
Total gross expenditure				£18,948.51	
Income		Budget 2020/2021	Balance	September 2020	
Precept		£45,583.00	£0.00	£45,583.00	
Cemetery Fees		£1,000.00	£11,200.00	£12,200.00	
Interest		£200.00	£104.50	£95.50	
Donations		£50.00	£1,050.00	£1,100.00	
Grants received		£0.00			
Sub total		£46,833.00		£58,978.50	
Neighbourhood Fund				£34,405.40	
Total net income		£46,833.00		£93,383.90	
VAT refunds				£727.40	
Total income received				£94,111.30	



HOUSE OF COMMONS

LONDON SW1A 0AA

Sharon Clayton
Oswestry Rural Parish Council
64 Cherrybrook Drive
Broseley
Shropshire
TF12 5SH

15th October 2020

Dear Ms Clayton,

Further to my letter dated 25th September, I attach a copy of the response that I have received from the Department for Transport. I hope that this is helpful. If there is anything further I can do to be of assistance, do not hesitate to contact me again.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Owen Paterson', written in a cursive style.

The Rt Hon Owen Paterson MP

Approved in person and signed electronically to avoid delay



Department
for Transport

Rt Hon Owen Paterson MP
House of Commons
London
SW1A 0AA

From the Secretary of State
The Rt. Hon. Grant Shapps

Great Minster House
33 Horseferry Road
London
SW1P 4DR

Tel: 0300 330 3000
E-Mail: grant.shapps@dft.gov.uk

Web site: www.gov.uk/dft

Our Ref: MC/311667
Your Ref: OP7241

6 October 2020

Dear Owen,

Thank you for your email of 25 September, enclosing correspondence from your constituent, Sharon Clayton of 54 Cherrybrook Drive, Broseley, Shropshire, TF12 5SH about regulating vehicles on narrow lanes.

I can understand Ms Clayton's concerns about large vehicles using Chapel Lane, Trefanon and the damage this is in the area, as well as the risks to cyclists and pedestrians.

I would like to explain that local authorities have a duty under section 122 of the Road Traffic Regulation Act 1984 to exercise their functions in managing the traffic on their roads. They can implement any of the above measure by making Traffic Regulation Orders (TROs) without reference to the Department for Transport.

It is open to the Council to restrict traffic of any class of vehicles or width, including banning them from certain roads. The Traffic Signs Regulations and General Directions 2016 provide various signs for authorities to consider if they choose to do this. Traffic signs informing motorists that certain roads are unsuitable for HGV's or of a width limit can be placed. The restrictions are then enforceable by the police.

The Department has published guidance on the use of these signs in Chapter 3 of the Traffic Signs Manual. We advise that when width, height, length or weight limit signs are deployed it is important that the alternative route is clearly signed not only at the start of the diversion but also at the last place where a vehicle can divert, even though this might not be the preferred diversion route.

Ms Clayton and her fellow council members may wish to consider pursuing the matter with their local highway authority, Shropshire Council for further discussion on the restrictions that could be introduced.

Please extend my gratitude to Ms Clayton for taking the time to write in on this matter.

Yours ever,

A handwritten signature in cursive script, reading "Grant Shapps".

Rt Hon Grant Shapps MP

SECRETARY OF STATE FOR TRANSPORT

TITLE OF REPORT:	REMEMBRANCE 2020
REPORT BY:	Clerk - Sharon Clayton
BACKGROUND:	<p>Each year the Parish Council organises a Remembrance Service that takes place at Trefonen Cross. This year Remembrance Sunday falls on 8 November 2020.</p> <p>The Chairman lays a wreath from the Parish Council on behalf of the parishioners of Oswestry Rural and a short service is given by the local vicar and attended by a bugler and a few members of the local community.</p> <p>A road closure is put in place to ensure the safety of those gathered for the event.</p>
ISSUES:	<p>With the COVID-19 regulations any service taking place this year will need to take account of social distancing rules and a risk assessment will need to be in place.</p> <p>The current advice is:</p> <ul style="list-style-type: none"> ● Any potentially harmful gatherings should be discouraged. ● People should keep a minimum of 1m apart if it is not possible to keep 2m apart. ● There should be no more than 6 people in a group and groups should not mingle with other groups. ● Face masks must be worn in buildings and enclosed spaces that are open to members of the public. <p>It is unclear whether face masks must be worn at outdoor public gatherings.</p> <p>Source: Cabinet Office - information available at: https://www.gov.uk/government/publications/coronavirus-outbreak-faqs-what-you-can-and-cant-do/coronavirus-outbreak-faqs-what-you-can-and-cant-do (accessed 21.9.20)</p>
LEGAL OBLIGATIONS:	Health and Safety. Government Rules and guidance on meeting up.
FINANCIAL IMPLICATIONS:	Approximately £62.50 for poppy wreaths and crosses.
COMMUNITY BENEFIT	To gather and remember those who gave their lives during wartime.
CLERK'S COMMENTS:	This report has been produced following guidance from the National Association of Civic Officers (NACO) and the Cabinet Office.
PROPOSAL:	To consider and approve plans for this year's Remembrance Service.

Date of meeting at which this will be considered:

27 October 2020

CIL receipts at 30.06.20	Admin	Neighbourhood CIL	CIL Strategic Fund	CIL Local Fund	CIL Local Allocated/Spent
Oswestry Place Plan	£210,145	£607,257	£228,550	£3,046,950	£2,494,987
Oswestry Rural	£45,322	£135,619	£72,551	£652,955	£0
NF spend/allocation based on latest Annual Monitoring Forms received:					
	Year	Available	Allocated	Spent	Retained
Oswestry Rural	2017	£8,762	£0	£2,120	£6,642

Kind Regards,
Julie Ruler



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