



Oswestry Rural Parish Council

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NOTICE IS HEREBY GIVEN that an Extraordinary meeting of the Personnel Committee of the above named Parish Council will be held at Trefonen Village Hall commencing at 6.30 pm on Tuesday **26 March** 2019 and Members are hereby summoned to attend for the purpose of transacting the following business.

Peter Richardson

Signed:

Cllr. Peter Richardson

Chairman: Personnel Committee

Signed:

Sharon Clayton BA (Hons) Fellow SLCC

Clerk

Date of issue: 20 March 2019

A G E N D A

1. Chairman's Welcome

2. Apologies for absence

To receive apologies for absence

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be **PROPOSED**, **SECONDED** and **RESOLVED** that the public and press should not be present.

3. Staffing Matters

To consider and approve:

- a) The satisfactory completion of a probationary period of the Clerk in accordance with the Clerk's Performance Review (enclosed)
- b) The Clerk's salary for the year 2019/2020 (salary scales enclosed)