



Oswestry Rural Parish Council

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NOTICE IS HEREBY GIVEN that a meeting of the above-named Parish Council will be held by Zoom video commencing at 7 pm on Tuesday **30 June** 2020 and Members are hereby summoned to attend for the purpose of transacting the following business. The link to the meeting is: <https://zoom.us/j/9990790797>

Signed:
Sharon Clayton MPA, BA (Hons), Fellow SLCC
Clerk

Date of issue: 23 June 2020

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 2018

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may; film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

Anyone who objects to being filmed or recorded should notify the Clerk prior to the commencement of the meeting.

1. Chairman's Welcome

2. Apologies for absence

To receive apologies for absence

3. Shropshire Council

To receive a report from Shropshire Councillor Joyce Barrow

4. Police Report

To receive a report from the local policing team

5. Public Participation

Members of the public will be given an opportunity to make representations to the Parish Council on matters included on the agenda or which are of public interest

6. Minutes

- a) To consider and approve the minutes from a Parish Council meeting held on 26 May 2020
- b) To NOTE and ADOPT the minutes from a Personnel Committee meeting held on 26 March 2019

7. Disclosure of Pecuniary Interests

Members are required to declare a disclosable pecuniary interest in a matter to be discussed at this meeting and which is not included in the Register of Interests. Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the Register of Members' Interests maintained by the monitoring officer

8. Dispensations

To consider and approve any requests for dispensations

9. Declaration of Acceptance of Gifts and Hospitality

To receive any declarations of acceptance of gifts and hospitality

10. Planning Matters

a) Planning Decisions

To **NOTE** the following:

20/00333/FUL Stonehouse Brewery, Adjacent to Stone House, Weston, Oswestry	Erection of single storey extension for Use Class A4 (drinking establishments); Application under Section 73A of the Town & Country Planning Act 1995 for the use of existing reception for Use Class A4 (drinking establishments); erection of single storey building for Use Class A4; formation of car park area; formation of outdoor seating area; internal alterations to form first floor commercial kitchen Permission GRANTED 29 May 2020 <i>The Parish Council supported this application subject to the means of access not being detrimental to local residents.</i>
20/00841/FUL Trefarclawdd Farm Tref-Ar-Clawdd, Oswestry	Erection of a covered holding yard and all associated works Permission REFUSED 9 June 2020 <i>The Parish Council objected due to concerns of the planning officer and local residents, an environmental impact assessment had not been carried out, there were no details of the disposal of slurry and waste from the site, and concerns about the size and scale of intended and present activities on the site.</i>
20/01363/FUL Trefarclawdd Farm, Tref-Ar-Clawdd, Oswestry	Erection of single storey side extensions and front porch following demolition of existing single storey side extension and front porch, new render finish to replace existing render currently only on the front (south west) and side (north west) elevations and associated works Permission GRANTED 16 June 2020 <i>The Parish Council objected due to the proposed layout as it implied a change of use and asked for clarification as to whether the building would remain as an agricultural farmers building.</i>
20/01643/FUL Proposed agricultural workers dwelling north of Tramway Farm, Crickheath	Erection of an agricultural workers dwelling and detached garage WITHDRAWN 17 June 2020 <i>The Parish Council had no objection but was curious to know whether a 4-bedroomed dwelling is justified as an agricultural dwelling and hopes it will be subject to a S106 agreement.</i>
20/01665/FUL Nature reserves at Aston Locks, Queens Head, Shropshire	Construction of bird hide with associated access path, reed screened viewing platform, dipping platform and 'dragonfly' sculpture. Permission GRANTED 19 June 2020 <i>The Parish Council supported this application.</i>

b) Planning Applications

To consider and approve a response to the following:

20/01780/FUL Summerhill, Trefonen	Erection of 3-bay two storey building to be used as open fronted garage, hay/feed store, first floor office/store with external staircase and dormer windows
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NOTE: Planning applications not listed above that are received after the issue of this agenda and included on Shropshire Council's website will also be considered in order to meet response timeframes.

c) Footpath Diversion

To consider and approve a response to the following:

Diversion of Footpath 31C (part), under the provision of the Highways Act s119	Footpath 31C runs through land belonging to Pear Tree Cottage. The walked line of Footpath 31C runs on the edge of woodland, adjacent to the garden of Pear tree Cottage and the applicants wish to divert the footpath away from the garden to the boundary of their land in the interests of privacy.
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11. Clerk's Report

To receive a report from the Clerk

12. Financial Matters

To consider and approve:

- a) Income and expenditure and bank reconciliations to 31 May 2020
- b) Payments for June 2020 (details to follow)

13. Annual Governance and Accountability Return 2019/2020

To consider and approve:

- a) The internal audit report for the financial year 1 April 2019 – 31 March 2020
- b) The Annual Governance Statement 2019/2020
- c) The Accounting Statement for 2019/2020

14. Cemetery Management Plan

To consider and approve a draft Cemetery Management Plan

15. Land Registry

To consider and approve a response to Lanyon Bowdler concerning land registry

16. Speeding through Coed y Go

To consider how to deal with speeding through Coed y Go

17. Speeding at Weston Road

To consider issues of speeding along Weston Road

18. Update on VAS

To receive an update on the Parish Council's grant application for the installation of VAS in Trefonen (Cllr. John Davies)

19. Urban Tree Challenge

To consider and approve an application for free trees for the parish as part of the Urban Tree Challenge (Cllr. John Davies)

20. Morda Village Hall

To receive an update concerning plans for Morda Village Hall (Cllr. Robert Milton)

21. CIL Funds

To consider what CIL funds are available for spending within the parish of Oswestry Rural

22. Affordable Housing

To consider the response from Shropshire Council concerning the definition of affordable dwellings

23. Policy Review

To consider and approve the following reviewed policies:

- a) Data Breach Policy
- b) Email Policy
- c) Disclosable Pecuniary Interest Dispensations Procedure

24. Annual Report 2019/2020

To consider and approve the Annual Report for 2019/2020

25. Grant Applications

To consider and approve a date for consideration of this year's grant applications

26. The Tony Cheetham Community Service Award

To consider and approve the launch of this year's Tony Cheetham Community Service Award

27. Notice Board at Sweeney

To consider and approve a suitable site for the installation of a new notice board at Sweeney

28. Local Plan Review

To consider and approve a response to the Local Plan Review

29. Maesbury Bone Works

To consider the chimney at Maesbury Bone Works (Cllr. Tony Milner)

30. Consultation

To consider and approve a response to the following consultation:

- a) Local Government Association consultation on a new Member Code of Conduct (further information can be found at: https://www.local.gov.uk/local-government-association-model-member-code-conduct?utm_source=Members&utm_campaign=53d4c29919-EMAIL_CAMPAIGN_2018_06_08_03_15_COPY_01&utm_medium=email&utm_term=0_206970988f-53d4c29919-323659513&mc_cid=53d4c29919&mc_eid=3322ac88cb)

31. Correspondence

To receive and **NOTE** correspondence emailed to Members including the following:

- a) SALC information bulletin and NALC information
- b) Information concerning the coronavirus
- c) Invitation to attend the launch of the Marches Community Led Housing
- d) Thank you for new notice boards
- e) Notification of temporary footpath closure at Mile End (information published on the Parish Council's website)

32. Agenda Items for Next Meeting

Members are invited to suggest items for inclusion on the agenda for the next meeting

33. Dates for Future Meetings

To **NOTE** that the next meeting will take place by Zoom video on Tuesday 28 July 2020

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be PROPOSED, SECONDED and RESOLVED that the public and press should not be present

34. Staffing Matters

To consider and approve:

- a) A recommendation from the Staffing Committee to agree the Clerk's satisfactory performance since the last performance review
- b) A recommendation that the Clerk's salary be increased

35. Hand Pump at Aston Square

To consider and approve the refurbishment of the Hand Pump at Aston Square

36. Planning Enforcement

To **NOTE** planning enforcement notifications received

37. Complaint

To consider actions required following the receipt of a complaint (Cllr. Peter Richardson)